Club Registrar Instructions for applying multiple teams at one time:

Login to ohionorth.affinitysoccer.com

Go to Team→ Declare Multiple Teams

Ohio North Youth Soccer			4	eagues & Teams	Adn	ninistrati	on T	ournamer	nt & Gaming	My Account
Districts	Team Lo	ookup						P	age Size: 500	✓ Reset
Organizations	Select D	District		Select Play Type/L	evel		F	ilter By Sta	atus	
	State D	District	~	All Play Levels			¥ 1	No Status	Filter	*
Clubs	Select Organization Demo Test - SD05 Select Club			Select Gender	Select Gender All Genders Select Age Group		FI It	ilter By Co		
Team			× 1	Select Age Group			s s	elect Team	Name/Team I	D
· Create	All Clui	bs	~	All Age Groups			~	100		Search
Team Creation Matrix	Delete	e Selected Email Se	elected							(1 - 77) of 7
Find / Edit / Delete	18L 🔯	Team ID	Team N	ame 🔻	Lvi	Age	Club Na	me AD	PL Coach	(1-11)01
Travel Requests		SD05-014807-0062	09-Cosr	nos	4	BU07	Demo Te	est 0	0	
Post Travel Changes		SD05-014G12-0075	Bandits		4	GU12	Demo Te	est D	0	
Core Checking			Demo L	eague GU12	Q	GU12	Demo Te	est 1	1 Katie T	ested 🛛
Declare Multi Teams		SD05-014G10-0073	Demo L	eague - 01 - G10	4	GU10	Demo Te	est 2	0 Marley	Testing1
Team Queue		SD05-014G12-0034	Demo L	eague - 01 - G12	4	GU12	Demo Te	est D	D	
• Team Cross League		SD05-014B12-0088	Demo T	est - B12	4	BU12	Demo T	est 0	0	
		SD05-014810-0136	Demo T	est - BU10	4	BU10	Demo Te	est 0	D	
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Select "2014 Bothwell Cup" from Drop down and click Start Application

Jessica Chambers Ohio North Youth Soccer		Leagues & Teams	Administration	Tournament & Gaming	My Accoun			
Districts	Destars Markinta Tarres to a Tarres	and the second second						
Organizatione	In order to show a league or tournament here, the tou	ment or League	st be set to "Allow league i	registrar to apply many teams toge	ether in batch" under			
Organizations	the applications tab. If the league or tournament has	custom questions, questions	s can be answered team by	y team after submitting the applica	itions.			
Ciubs	1. Tournament and League 2. Teams 3.	Submit			_			
Team	And the second s	10 - 1						
· Create	- Tournament and League	Tournament and League*						
Team Creation Matrix	Please select a tournament league to declare multiple teams	2014 Bothwell Co	~					
Eind / Edit / Delate		Registration Leag	ue*					
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Part Travel Requests		Required		Start Application				
Post Travel Changes				oranti ipproduori				
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Click on the teams you are applying to Bothwell and hit Apply Teams

Jessica Chambers Dhio North Youth Soccer			Leag	ues & Te	ams	Administra	ation	Fourname	nt & Gaming	My Acco
4-15 Season 🗸 🗸					_					
Districts	1 Tournament and Los	2 Tean	15 2 Submit							
Organizations	T. Tournament and Lea	gue	S. Subinit	8		-				
Clubs	Teams									
Team	This page is used to search	and select te	ams to apply to	the select	ed leagu	ue or tourname	nt. Only qu	alified team	s will	
Create	 If a fee is due online you will nev for in one betch 	l be asked to	pay for all tean	ns with one	order. D	Don't submit me	ore teams ti	nan you are	ready to	
Team Creation Matrix	Taurananat Dev	intention 1								
Find / Edit / Delete	2014 Bothwell Cup Dem	o Test	Jue							
Travel Requests	Select a Club		Select Play L	evels	S	elect Gender	7			
Post Travel Changes	All Clubs in Selected Le	ague V	All Play Leve	els eam Name	/Team I	All Genders N	~			
Core Checking	Select Age Group V	lo Status Filt	×		(call)	Search				
Declare Multi Teams	Apply Teams						-			
Team Queue	Apply realits								_	
Team Cross League	Team ID	Team Name		Age	Gende	r Club Name	Players /	dmins Sta	atus	
Players / Admins	SD05-014G10-0073	Demo Leag	ue - 01 - G10	Under 10	Girls	Demo Test	0 2	Ap	plied	
, agers r rainins	SD05-D12B10-0102	Demo Test	- BU10	Under 10	Boys	Demo Test	6 1	No	at Applied	
ID Cards	SD05-D14B10-0138	Demo Test	- BU10	Under 10	Boys	Demo Test	0 0	No	t Applied	
Event Manager	SD05-014B10-0137	Demo Test	- BU10	Under 10	Boys	Demo Test	0 0	No	t Applied	
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Click Submit Applications

		Leagues & Teams	s Administration	Tournament & Gaming	My Accou
14-15 Season			-		
Districts	1. Tournament and League	2. Teams 3. Submit			
Organizations		and the second			
	Mantha and Calmate Take	me			
Clubs	Verify and Submit Tea	113			
Clubs	TeamCode	Team	Status	Remove	
Team	TeamCode SD05-012B10-0102	Team Demo Test - BU10	Status Not Submitted	Remove Remove	
Clubs Team + Create	TeamCode SD05-012B10-0102 SD05-014B10-0137	Team Demo Test - BU10 Demo Test - BU10	Status Not Submitted Not Submitted	Remove Remove Remove	
Clubs Team Create Team Oreation Matrix	TeamCode SD05-012B10-0102 SD05-014B10-0137 SD05-014B10-0138	Team Demo Test - BU10 Demo Test - BU10 Demo Test - BU10	Status Not Submitted Not Submitted Not Submitted	Remove Remove Remove Remove	

Applications are not complete until the teams are paid for. To pay for the teams, go to any one of the "Go" hyperlinks.



Click "payment" and follow the steps for payment. Be sure to unselect the \$100 Non-USYS member fees for each team before processing your payment.

		ide.	- Chat	Lunity	Mes	ssage Center SignOut
Jessica Chambers Ohio North Youth Soccer			Leagues & Team	s Administrat	ion Tournament & Ga	ming My Accour
Districts	Teams / Find, Edit, Delet	te a Team	Lookup Team	<< Pret	vious Team 9 of 77 Next Team >	>>
Organizations	Demo Test - BU10					
Clubs	Team Details Roster Admi	n Roster Player	Active w/ violati	on ጰ 🛛 Team Roster	Travel Roster Tournamer	Leagues Website
• Team	To register for a tournament, sele Tournaments Open For Registr	ct the tournament	t you wish to apply	for and then click the	Register button.	
Create	Select A Tournament			~		
• Team Creation Matrix			Register			
Find / Edit / Delete						
Travel Requests	Listed below are the tournament a To view / edit the application plea	applications this to se click "edit" nex	eam has applied for d to the application	r. wish to edit.		
Post Travel Changes	Tournaments Registered To	Order #	Amount Paid	Amount Due		
· Core Checking	2014 Bothwell Cup	2-1410051	\$0.00	\$1,425.00	unregister payment er	dit
a for the second second						

Click on Edit to update all the application information for the team. This can be done for registered coaches that have logins in the system.